



BANK TRANSFER INSTRUCTIONS – Rotarians and Clubs

To receive recognition for your contributions, please use the following descriptions in the Reference field of your bank deposits:

- Annual Fund:** Donorname(ID Number*) AF
- Global Grants:** Donorname(ID Number*) GG(number)
- Polio Plus:** Donorname(ID Number*) PP
(for example: EastwdGla18020PP or JSmith1234567PP)
- Endowment Fund:** Donorname(ID Number*) EF

*If the Identification Number (ID) is unknown, you can just insert the name and send RISPPPO_Finance an email.

Notes:

- 1) Multiple Donors - please use the name of the club in the description and then email the list of donors to risppo_finance@rotary.org
- 2) Endowment Funds- are NOT tax-deductible and do NOT attract PHF points.
- 3) Centurion and PHS/PHF- goes to either Annual Fund or Polio Plus (if specified).
- 4) EREY/Sustaining Member - goes to Annual Fund

Bank accounts:

If the donor is the **Club or District (no tax receipt)**:

HSBC Bank Australia Limited

Acct Name: The Rotary Foundation of Rotary International
BSB No: 342-011 **Acct No:** 523370001

If the donor is a **Rotarian, Individual or Business** (for Centurion payments, Paul Harris Society payments, club charitable trusts and others etc) (or Clubs that need a tax deductible receipt by donating on behalf of their club members so each member can receive a tax deductible receipt)

HSBC Bank Australia Limited

Acct Name: The Australian Rotary Foundation Trust
BSB No: 342-011 **Acct No:** 663499001

IMPORTANT: Please always email risppo_finance@rotary.org the contribution form or donation instructions including the bank receipt/OSKO receipt BEFORE or ON THE DAY of the bank transfer.

Thank you so much for your cooperation, it really does make an enormous difference!

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